

**TIDEWATER APPALACHIAN TRAIL CLUB**  
**BOARD OF DIRECTORS**

Monthly Meeting  
June 4, 2025

**Members Present:**

Bill Bunch, Chris Butler, Sandra Canepa, Lon Carpenter, Bruce Davidson, Andy Grayson, Paul Heymann, Lee Lohman, Mike Martin, Kaci Midgette, Kama Mitchell, Jim Newman, Greg Reck, Jim Sexton, John Sima, Lelia Vann, and Don Williams

**Members Absent:**

Catherine Fowler, Greg Hodges, Ned Kuhns, Sharon Salyer, Peg Seriani, and Rich Seriani

- 1. Welcome and Call to Order:** The meeting, with a quorum, was called to order by President Vann at 7:00 p.m.
- 2. Proceedings of Previous Meeting:** The May 2025 Board meeting minutes were accepted without amendment.
- 3. Finance Report - Andy Grayson** presented the Treasurer's report.
  - Our May financials show the club continuing to be in good overall financial condition.
  - I have a meeting scheduled with Wells Fargo on June 5th to discuss in detail who and what is needed to establish CD's for the club. The plan is to move about \$28K of the club's cash-on-hand into CD's
  - In accordance with the recent audit, Lelia has concurred with a memo that lists vendor's that do not require payment approval (these are businesses that have our club credit card on file).
  - Balance: April closing balance is \$40,566.66 and the May closing balance is \$37,160.81. The Wells Fargo statement was received prior to the Board meeting and all accounts are fully reconciled in MoneyMinder.

- 4. Membership Report** - The Membership report was reported on June 10, 2025, via email.  
April 2025 balance was 465 members. **Current May 2025 balance is 450 members.**

**How did new members hear about us?**

	January	February	March	April	May
Friend	5	1	2		
Member		3	1	4	
REI Table	1				
Norfolk Pride in the Park		1			
FLSP		1			
Social Media		2	2	1	1
Online Search	1				
Winter Wildlife Festival				1	
<b>Total</b>	<b>7</b>	<b>8</b>	<b>5</b>	<b>6</b>	<b>1</b>

- 5. The Lightning Round Report – BOD members' monthly status updates.**
  - Mike Martin wants to obtain quotes for some ballcaps so board members gave him feedback on the type and color of caps preferred and which TATC logo to use.
- 6. Proposals and Approval Requests:**
  - A. Lelia proposed the Agenda for the June 11, 2025 GMM.** The agenda was approved.
  - B. Lee proposed the Donation/Bequest Solicitation for TATC members only.** The proposal was approved with the understanding that members do not have to fill out the Legacy Confirmation Form. We also agree to advertising this opportunity to our members once per year and to advertising this opportunity in each TATC Newsletter publication. In addition, Jim Sexton will change the donation link on the homepage so that it is a pull-down that has links to the donation screen and the two bequest documents.

**7. Discussion Items:**

**A. TATC Volunteer Service Group Agreement w/Blue Ridge Parkway - Lelia, Jim, Lee, John, Bruce, Kaci**

-Lelia covered the background email received from Jonathan Bennett/NPS on April 29, 2025, requesting several items: 301 forms, Check-In/Checkout Procedures, Emergency Response Plan, and Appendix B: Blue Ridge Parkway Trails Adopted by TATC.

-Lelia will maintain an updated list of volunteers that have signed the 301 forms.

-Bruce, Andy, Don, and Lelia have agreed to work on a draft Check-In/Checkout Procedures and Emergency Response Plan.

-John, Kaci, and Chris have agreed to work on Appendix B.

**B. Lopperfest #1: Are we Ready" - John, Kaci, Bruce, Jim S., Lelia.**

-John stated that 12 volunteers have signed up so far.

-Jim S. agreed to push Lopperfest announcement out 10 days prior to event.

-Kaci will be in charge of the InReaches distribution and checkout.

-We agreed to implement our "draft" Check-In/Checkout Procedures from above.

-We agreed to have each section lead use the "leader board provided by Kaci" to sign-in after returning from their section and account for everyone in their group.

-Rich will have tools ready.

**C. How to Handle Health Issues When Someone on an Event Shows Signs of Medical Distress - Don Williams**

-Board discussed best practice and made it clear that the Event Leader is in charge and makes the call about any health and safety concerns. Safety Committee agreed to develop a best practice policy for TATC Event Leaders after developing the Check-in/Checkout Procedures and the Emergency Response Plan for our AT maintenance events.

**D. TATC Toolshed at FLSP - Paul Heymann**

-Paul will ask FLSP management if he can place a storage locker on FLSP premises to store TATC tools and accessories such as safety glasses, gloves, etc.

**E. Alliant (Chubb) Insurance Summary - Lee Lohman**

-Lee agreed to keep working with Alliant by asking specific questions to better understand what our coverage is.

**F. Back Bay NWR Volunteer Work - Lee Lohman**

-Board agreed to routinely publicize Back Bay NWR maintenance projects/events. Jim S. will add "This is not a TATC-lead event." to the solicitation. Lee agreed to be the POC.

**G. Other items discussed**

-Jim S. will bring "Trail Magic" burgers, etc. to grill for Lopperfest dinner.

-John will assess the 2 areas on our section of the trail with severe sidehill erosion (NOBO mile 837.2 and NOBO mile 837.8). In addition, Jim S. will show these two areas to Kathryn Herndon-Powell/ATC during their upcoming privy walk-thru on June 9.

-Jim S. reported to VARO the parking area at the Tye River is in dire need of a repair to the entrance as it is majorly rutted out where the parking area meets the road. Jim S. will show this area to Kathryn as well.

-Jim Sexton will use leftover 2025 Trail Magic funds to purchase discounted freeze-dried meals for 2026 Trail Magic event.

**Reported Later:**

- June 2025 GMM had 45 people in attendance.

**Adjournment:** President Vann adjourned the meeting at 8:35 p.m.